



## VILLAGE OF LYONS SOLICITATION PERMIT

Mayor Christopher Getty  
4200 S. Lawndale Avenue Lyons, IL 60534  
Phone: 708-442-4500 Fax: 708-442-4432

Date of Application: \_\_\_\_\_

Organization/BusinessName: \_\_\_\_\_

Organization/Business Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Date/Time for Solicitation: \_\_\_\_\_

Applicants please sign and date this form below. Please complete the additional information needed on the second and third page of this form. **Note: Incomplete applications will not be considered.**

\_\_\_\_\_

Applicant Signature

\_\_\_\_\_

Print Name

\_\_\_\_\_

Date

**Proof of the following documents must be submitted with application:**

- Liability insurance with values of no less than \$5000,000 per person, \$1,000,000 per occurrence, and \$500,000 for property damage
- Evidence of tax-exempt status for non-profit or religious organizations
- Evidence of an Illinois Retail Tax Identification Number is required for profit organizations

**The following guidelines apply to solicitors in the Village of Lyons:**

- Solicitors must obtain a Solicitation Permit from the Village Clerk before beginning solicitation activities
- Permits are valid for up to 30 days
- Residential solicitation hours are from 10:00 a.m. to 6:00 p.m.
- Solicitors must obey notices of “No Solicitors”
- The Permit issued by the Village Clerk must be displayed by the solicitor

**Fees: All fees must be submitted at time of application**

Commercial Solicitation Permit          \$250.00 (Only Organization/Business checks accepted)  
Non-Profit Permit                                 \$No fee with proof of Non-Profit status

Please return completed application, associated paperwork, and permit fee (if applicable) to:

**Dawn Campos, Village Clerk**  
**4200 Lawndale Avenue Lyons, IL 60534**

Administrative Use Only		
Approved: Yes No	Approved By: _____	Date Approved: _____
Permit Fee: \$250.00	Paid: Yes No	Receipt Number: _____
Permit Issued Date: _____	Permit Expiration Date: _____	



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## Permitted Solicitors

### Solicitor Information

Name: \_\_\_\_\_  
Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
DOB: \_\_\_\_\_ Driver License #: \_\_\_\_\_ ID Issued: Yes No

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### Solicitor Information

Name: \_\_\_\_\_  
Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
DOB: \_\_\_\_\_ Driver License #: \_\_\_\_\_ ID Issued: Yes No

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### Solicitor Information

Name: \_\_\_\_\_  
Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
DOB: \_\_\_\_\_ Driver License #: \_\_\_\_\_ ID Issued: Yes No

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### Solicitor Information

Name: \_\_\_\_\_  
Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
DOB: \_\_\_\_\_ Driver License #: \_\_\_\_\_ ID Issued: Yes No

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### Solicitor Information

Name: \_\_\_\_\_  
Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
DOB: \_\_\_\_\_ Driver License #: \_\_\_\_\_ ID Issued: Yes No

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### Solicitor Information

Name: \_\_\_\_\_  
Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
DOB: \_\_\_\_\_ Driver License #: \_\_\_\_\_ ID Issued: Yes No



# VILLAGE OF LYONS SOLICITATION PERMIT

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## Vehicle Information

### Vehicle 1

Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_  
Plate Number: \_\_\_\_\_  
State of Plate: \_\_\_\_\_ Plate Type: \_\_\_\_\_

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### Vehicle 2

Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_  
Plate Number: \_\_\_\_\_  
State of Plate: \_\_\_\_\_ Plate Type: \_\_\_\_\_

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### Vehicle 3

Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_  
Plate Number: \_\_\_\_\_  
State of Plate: \_\_\_\_\_ Plate Type: \_\_\_\_\_

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### Vehicle 4

Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_  
Plate Number: \_\_\_\_\_  
State of Plate: \_\_\_\_\_ Plate Type: \_\_\_\_\_

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### Vehicle 5

Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_  
Plate Number: \_\_\_\_\_  
State of Plate: \_\_\_\_\_ Plate Type: \_\_\_\_\_

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### Vehicle 6

Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_  
Plate Number: \_\_\_\_\_  
State of Plate: \_\_\_\_\_ Plate Type: \_\_\_\_\_

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