

Village of Lyons, Illinois

A Historic Community with a Vision for the Future



ANNUAL BUDGET FOR FISCAL YEAR 2016

2016 ANNUAL BUDGET

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VILLAGE OF LYONS

BUDGET FOR FISCAL YEAR 2016

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Village of Lyons

November 26, 2015

Honorable Christopher R. Getty, Mayor
Members of the Board of Trustees
Residents of the Village of Lyons

Attached is the annual budget for the Village of Lyons for the fiscal year ending December 31, 2016. The annual budget provides the financial resources and spending priorities in providing the overall municipal services of the Village.

A major portion of Village spending is for salaries and related employee benefits. A preponderance of these employment costs are controlled by collective bargaining agreements that are close to being finalized for all units for multiple years. The key objective is to make certain that salary costs can be funded from the Village resources to provide a structurally balanced budget.

These contracts coupled with prudent expense control such as controlling overtime costs will allow the Village to almost double funding for the police pension plan in 2016. The \$934,000 commitment will meet the state mandated actuarial funding level. Further, this funding amount will be reviewed annually to make certain that it reasonably deals with the legacy pension costs rather than rely on questionable political solutions.

The Village will continue to dedicate the recently approved non home rule sales tax as well as \$250,000 of other general funds to fund capital projects. The total available in 2016 is budgeted at \$6 million compared to \$900,000 in spending in 2015. These amounts compare favorably to historical average capital spending except for the regional park of \$150,000 per year from 2010 through 2014. A \$7.9 million capital investment is also being made in the Village's water system.

With operations, infrastructure, and pension costs under control, the Village can direct its attention to economic and community development. There are numerous opportunities to expand the tax base of the Village that will allow for moderation of future taxes while maintaining existing services. Planning today would result in a promising future.

We look forward to providing quality services to the residents of the Village for another year.

Sincerely,

Thomas Sheahan
Village Manager and Designated Budget Officer

Budget Overview

The Village Budget is the culmination of planning and meeting to determine Village services and the costs to provide them. The Village Budget was prepared by the Finance Department on behalf of the Village Manager who serves as Budget Officer. This process replaced the Board holding hearing and developing budgets by action of the Village Board in May 2009.

The major cost component of the Village Budget is salaries and related employee benefits. Further, a majority of Village employees are represented by collective bargaining agreements that also dictate financial terms as well as work rules and staffing levels. The constraints in these contracts significantly limited the ability of the Village to restructure operations to improve the quality of services at a more affordable price. In 2014, the Village addressed the structural balance of the Village's budget since it was no longer possible to maintain spending through deficit spending and borrowing. Further, the Village has developed a flexible budget that has reserve in the event to unanticipated reductions in revenues.

Since most of these contracts expired on December 31, 2013, the Village has extensively reviewed operations, salary levels, and benefits compared to the surrounding communities and the private sector. Rather than continue operations based on these contracts with potential increases for on inflation, the Village has exhaustively reviewed all departments' operations and staffing. In those departments that had significant staff reductions in 2009 there were limited opportunities to further reduce the staffing and costs. However, others particularly the Police Department that reversed the spending cuts in 2010 and is the largest spending department, were subject to more thorough investigation including soliciting

outsourcing proposals and the engagement of an outside consultant to identify optimum staffing to maintain adequate policing services.

The Village is in the process of finalizing contract negotiations to implement alternative delivery of services as well as reductions in force for key work forces. The Village Budget incorporates the anticipated cost reductions net of restructuring costs and as a result is structurally balanced.

The Village has set aside funds that can be used to address any unanticipated costs associated with the Village restructuring and other unknown costs. To the extent that these funds are not needed, the Village would reprogram these funds to restore General Fund balances to 20% of operating expenditures. For the first time in fifteen years, the Village has established a budget for equipment replacement. Finally, the Village continues its commitment to increase its funding for pensions. The Village will fully fund the state mandated actuarial funding level with a 2015 property tax levy of \$934,000 that will be collected in 2016. Pension costs are incorporated into the operating budgets of each department. Going forward, these expenditures are treated with the same priority as other costs.

The Village intends to continue to address the following initiatives that were begun in 2015:

- Invest in renewing the Village water distribution system to minimize water loss and maintain full service to residents. Early feedback indicates reduction of water leakage that will improve the financial results of the system.
- Fund pension plans to appropriate actuarial standards. This challenge is compounded by the failure to adequately fund pensions prior to 2010.
- Repay the debt that was accumulated from 2005 to 2009.

- The Village began to collect the non rule one percent (1%) sales taxes on July 1, 2015 that was approved by a referendum of Village residents in November 4, 2014. Subject to budgetary considerations, the Village was going to commit the revenue from the tax to reconstruction of Village roads and alleys. Funding in 2015 was approximately \$800,000, a substantial increase from previous annual funding from CDGB and motor fuel tax funds of approximately \$150,000. The Village intends to borrow against one half the expected annual receipts from the tax to accelerate projects to 2016. Current plans are to spend \$6,000,000 million in 2016. The Village anticipates that a major portion of its road infrastructure needs will be addressed through the 2006 program.
- Increase reserves to buffer Village from potential shocks for unforeseen future events.

The State of Illinois collects various taxes and fees on behalf of the Village. As a result of the failure of the State to adopt a budget for its fiscal year ending June 30, 2016, Governor Bruce Rauner is withholding certain Village revenues. The projected shortfall for the Village's fiscal year 2015 is approximately \$400,000. The accompanying budget does not reflect recapturing this amount. Further, the budget assumes that the impasse is resolved before the start of the New Year.

There have also been proposals from time to time to reduce the amount of such taxes that are paid to municipalities in order to provide the State with increased revenues to reduce the State's deficit, including, without limitation, a recent Governor Bruce Rauner proposed budget to reduce the Local Share of State Income Taxes Government Distributive Fund by as much as 50%. Any such decrease in the portion of the taxes paid to municipalities by the State could impact the finances of the Village.

Budget Process

The following are the key steps to the preparation of the Budget:

- Compile financial information from prior years.
- Prepare Departmental Budget worksheets to gather financial data.
- Consolidation and summarization of Village payroll data. This includes all positions and salary levels based on union contract and management salary administration for non-union personnel. As noted above, all staffing was reviewed to make certain that they were necessary to provide services.
- Compile financial information for previous year's audits and other Village financial data.
- Consult economic and tax revenue estimates from local economists and state revenue offices.
- Prepare departmental budgets and review departmental heads.
- Compile overall budget and determine adequacy of Village resources to fund.

Based on the above process, the accompanying Budget was developed. This budget now proceeds through the following steps:

- Introduction to Village Board and available for public inspection (*November 25, 2015*)
- Village Finance Committee (*December 9, 2015*)
- Public Hearing (*December 9, 2015*)
- Adoption (*December 9, 2015*)

The Village budget will go into effect on January 1, 2016.

Community Profile

Incorporated in 1888, Lyons is steeped in earlier historical roots. In 1673 French Explorer Louis Joliet and Jesuit missionary Father Pierre Marquette left Green Bay, Wisconsin by canoe in search of a western passage to the Pacific. As they traveled into the Spanish controlled area of Louisiana, they realized that the mighty Mississippi drained into the already well known Gulf of Mexico. With winter approaching, they headed north as quickly as possible. To save time the Pottawatomie Indians that were with them encouraged a change in the course to the Illinois River. This short cut led to the Des Plaines River and caused these travelers to discover “Le Portage”. This half mile wide area of land connecting the Chicago River and the Des Plaines River, over which they could carry their canoes and supplies, was to become the discovery that they would both become famous for. Later known as the Chicago Portage, this small area became the “Gateway to the West”, and was used by thousands of early settlers and traders traveling both east and west. The discovery of “Le Portage” was the impetus that led to Chicago becoming a center for the world trade.

Louis Joliet conceived the idea of constructing a canal to connect the two waterways. This idea was to become a reality 200 years later with the opening of the Illinois—Michigan Canal. Today, a statue stands in Lyons at the Chicago Portage National Historic Site just north of Interstate 55 along Harlem Avenue, commemorating this historic National Heritage Corridor which stretches southwest thru LaSalle, Illinois.

Hofmann Tower is one of the most impressive historical sites in the suburban area. This eight story castle-like concrete structure was built in 1908 by George Hofmann, Jr. The tower was the centerpiece of a large recreational area that included powered boat rides, canoeing, picnicking, dancing and orchestral concerts plus a large beer garden. For years, Hofmann Tower was the tallest building west of the Chicago’s

Loop and thrilled thousands of visitors with a breathtaking view of Chicago and the surrounding area.

The Village values high quality development and is always seeking to improve the quality of life for its residents. Lyons is an excellent location for all industrial, commercial, and retail businesses.

Three major arterial roads (Harlem Avenue (Rt. 43), 1st Avenue (Rt. 171), and Ogden Avenue (Rt. 34)) run through the Village as well as historic Route 66 (Joliet Avenue). Utilizing these three major arterial roads, businesses can easily access Interstates 55 or 290/88. In addition, the Village is a 10-minute drive from Midway Airport and a 30-minute drive from O'Hare Airport. The Village is also close to rail facilities in the cities of Chicago and Cicero.

The Village is located approximately 12 miles southwest of the Chicago loop and is home to 10,729 residents (2010 Census). There are 4,032 occupied housing units in the Village and the median household income is \$53,042. The percent of Village residents in the labor force is 67.4% which is higher than the national average of 63.9%. Listed below is a series information about the demographic, economic, social, and market characteristics of the Village.

The Village of Lyons’s village hall is located at 4200 Lawndale Avenue, Lyons, IL 60534. Phone: (708) 442-4500.

Lyons’s public school system included Elementary School District #103 and Morton High School District #201, along with Morton Community College.

The Village’s government consists of a Village President, Village Clerk and six Village Trustees all of whom preside over six departments that serve and protect all who live, work and/or visit Lyons.

Distribution of Lyons Citizens:

| <u>Age</u> | <u>Percent of Population</u> |
|-------------------|------------------------------|
| Under 5 years | 5.5% |
| 5 to 9 years | 5.6% |
| 10 to 14 years | 7.0% |
| 15 to 19 years | 6.1% |
| 20 to 24 years | 9.2% |
| 25 to 29 years | 6.0% |
| 30 to 34 years | 8.0% |
| 35 to 39 years | 6.0% |
| 40 to 44 years | 7.8% |
| 45 to 49 years | 8.0% |
| 50 to 54 years | 6.5% |
| 55 to 59 years | 6.1% |
| 60 to 64 years | 4.7% |
| 65 to 69 years | 3.8% |
| 70 to 74 years | 3.9% |
| 75 to 79 years | 2.3% |
| 80 to 84 years | 1.7% |
| 85 years and over | 1.9% |

Source: U.S. Census Bureau, 2009-2013 American Community Survey

Education:

| <u>Education Level</u> | <u>Percent of Population</u> |
|---|------------------------------|
| Less than 9 th Grade | 7.6% |
| 9 th to 12 th Grade, No Diploma | 8.7% |
| High School Graduate | 35.4% |
| Some College, No Degree | 21.0% |
| Associate's Degree | 9.0% |
| Bachelor's Degree | 13.5% |
| Graduate or Professional | 4.9% |

Source: U.S. Census Bureau, 2009-2013 American Community Survey

Income:

| <u>Household Income</u> | <u>Percent of Population</u> |
|-------------------------|------------------------------|
| Under \$10,000 | 4.9% |
| \$10,000 to \$14,999 | 5.0% |
| \$15,000 to \$24,999 | 12.4% |
| \$25,000 to \$34,999 | 12.6% |
| \$35,000 to \$49,999 | 14.6% |
| \$50,000 to \$74,999 | 20.2% |
| \$75,000 to \$99,999 | 19.0% |
| \$100,000 to \$149,999 | 9.4% |
| \$150,000 to \$199,999 | 1.3% |
| \$200,000 or more | 0.7% |

Source: U.S. Census Bureau, 2009-2013 American Community Survey

Economic Indicators:

| | |
|------------------------------|--------------|
| Median Family Income | \$ 61,185 |
| Families above Poverty Level | 92.3% |
| Median Home Value | \$177,400 |
| Average Household Size | 2.82 persons |
| Owner Occupied Homes | 63.2% |
| Percentage of Veterans | 7.8% |

Source: U.S. Census Bureau, 2009-2013 American Community Survey

Village Funds

The accounts of the Village are organized on the basis of funds, each of which is considered a separate accounting entity. The Village's fiscal year is the calendar year. As required by Illinois Statutes, budgets are adopted for the Village's funds, which are summarized by the following fund types:

Government Fund Types

These are the funds through which most of the functions of the Village are financed. These funds are budgeted on a modified accrual basis of accounting. The focus of the modified accrual basis of accounting is on available spendable resources; that is, the flow of resources into and out of the organization in providing services. The reported fund balance of the Village represents a measure of these resources. Under the modified accrual basis of accounting, revenues are recognized when measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures, other than interest on long-term debt, are recorded when the liability is incurred, if measurable. Following are the Village's governmental funds:

General Fund

The General Fund is the primary operating fund of the Village. It is used to account for all financial resources, except those required to be presented in another fund. The General Fund encompasses all of the primary functions for the Village including: administration, building and planning, parks and recreation, police, fire and public works.

Capital Improvement Fund

Capital Improvement Funds are used to account for financial resources to be used for the acquisition of equipment, construction of major capital facilities or other long term projects, not reported in the enterprise fund or the TIF funds.

Economic Development Funds

Tax Increment Funds are used for economic development and other projects within the boundaries of each tax increment district. The use of these funds is restricted by the project plan and for the repayment of principal and interest incurred for these projects.

Debt Service Fund

The Debt Service Fund is used to account for the repayment of principal and interest on long-term obligations.

Enterprise Fund Types

These fund types are used to account for activities funded primarily through user charges. The basis of accounting used for budgeting these funds is accrual basis, with the exception of depreciation which has not been budgeted for. The focus of accrual accounting is mainly upon the determination of net income and the maintenance of capital. Therefore, included within these funds are all assets and liabilities associated with the fund's operations. Revenue are recognized under the accrual basis of accounting when earned and expenses are recorded as soon as they result in liabilities for benefits received, notwithstanding that the receipt or payment of cash may take place in another accounting period. For budgetary control purposes, the Village also appropriates the capital expenditures for the enterprise funds.

Enterprise funds are used to account for service that are financed and operated in a manner similar to a private business. The intention is for user fees to cover the cost of providing services. The Village operates the Water & Sewer Fund, Garbage Fund and an E-911 Fund as Enterprise funds.

The Village has consolidated the operations of the dispatch function into the E911 Fund. Based on recent state legislation, telephone surcharges are being standardized. Only dispatch centers that serve 25,000 residents will be entitled to receive surcharges. The Village is

actively soliciting other communities to maintain the existing dispatch center on a cost effective basis for the Village and other participants.

Fiduciary Fund Types

These fund types are used to account for assets held in trust for the beneficiaries of the Funds. Fiduciary funds cannot be used by the Village to support its operations and include in the budget for reporting purposes. Police and Fire Pensions account for both of the Village's Fiduciary Funds and are governed by independently governing bodies elected by the fund's beneficiaries.

General Fund

Description

The General Fund is used to account for the resources and activities associated with the majority of day-to-day operations of the Village. The General Fund receives the majority of Village revenues and utilizes these resources to fund general municipal services including general administration, building, zoning, and code enforcement, planning and economic development, police protection, fire protection, and highway and street maintenance.

Fund Structure:

The General Fund is a governmental fund and therefore the revenues, expenditures, transfers, and financial results in the Fund are accounted for according to the modified accrual basis of accounting. Two categories of Fund Balance have been established for the General Fund to account for the revenues, expenditures, and accumulated assets in the Fund, these categories include:

- **Unreserved** – this fund balance category is the amount available to use by the Village to fund day-to-day operations and meet any current or future obligations of the Village.
- **Reserved** – this fund balance category represents the accumulated balance of revenues restricted by Illinois State Statute for a particular purpose. The restricted revenues include Hotel/Motel Taxes, State Drug Enforcement Seizures, Federal Drug Enforcement Seizures, Fines for Driving Under the Influence (DUI) of alcohol, and Foreign Fire Taxes. The reserved balance for each of these restricted revenue sources will be used in future years for the purposes to which they are restricted by statute (e.g., DUI assets will be used to purchase DUI enforcement equipment).

The Village has established a financial policy where the unreserved fund balance of the General Fund would be 20% of General Fund Expenditures. In addition, the Village intends to operate on a structurally balanced budget where current year's revenues, expenditures and net operating transfers will be balanced.

The overview of the historical General Fund operations and 2016 budgeted amounts are detailed on the following schedules.

Village of Lyons, Illinois
Schedule of Revenues, Expenditures, Transfers, and Changes in Fund Balance
Fiscal Year 2016 Budget

General Fund

Projected Financial Results for the Fiscal Years December 31, 2012 to 2016

| | FY 2012 | FY 2013 | FY 2014 | FY 2015 | Recommended FY 2016 |
|--|------------------|------------------|------------------|--------------------|------------------------|
| | Actual | Actual | Actual | Projected | Budget |
| Revenues | | | | | |
| Tax Revenue | 6,086,755 | 6,452,007 | 6,838,305 | 7,503,499 | 8,404,000 |
| Intergovernmental Revenue | 36,169 | 46,681 | 57,692 | 13,288 | 25,000 |
| Licenses, Permits, and Fees | 508,378 | 469,363 | 486,190 | 490,000 | 482,000 |
| Charges for Services | 489,598 | 501,478 | 462,719 | 556,567 | 576,000 |
| Fines and Forfeitures | 730,685 | 762,770 | 643,181 | 658,562 | 443,500 |
| Interest | 1,590 | 526 | 495 | 830 | 1,000 |
| Miscellaneous Revenue | 383,020 | 466,061 | 436,716 | 720,258 | 649,000 |
| Total Revenue | 8,236,196 | 8,698,886 | 8,925,298 | 9,943,004 | 10,580,500 |
| Expenditures | | | | | |
| Current | | | | | |
| Administration | 1,238,201 | 1,282,102 | 1,330,033 | 1,599,767 | 1,892,233 |
| Building, Planning, Zoning | 440,947 | 479,751 | 517,305 | 546,411 | 601,512 |
| Police Department | 5,067,289 | 4,966,217 | 4,139,496 | 3,837,539 | 4,122,553 |
| Fire Department & ESDA | 1,183,213 | 1,165,809 | 1,270,039 | 1,209,439 | 1,160,453 |
| Recreation | 248,014 | 309,163 | 289,766 | 328,359 | 306,028 |
| Public Works | 943,402 | 909,667 | 928,457 | 888,586 | 823,410 |
| Capital Outlay | - | - | 148,782 | 116,743 | 270,000 |
| Debt Service | - | 22,500 | 51,771 | - | - |
| Total Expenditures | 9,121,066 | 9,135,209 | 8,675,649 | 8,526,844 | 9,176,189 |
| Excess (Deficiency) of Revenues Over Expenditures | (884,871) | (436,323) | 249,649 | 1,416,160 | 1,404,311 |
| Other Financing Sources (Uses) | | | | | |
| Transfers In | 1,305,515 | 452,000 | 1,551,771 | 200,000 | 250,000 |
| Transfers Out (Capital Projects) | - | - | - | (1,000,000) | (750,000) |
| Transfers Out (Debt Service) | (474,783) | (614,662) | (609,353) | (477,000) | (900,000) |
| Total Other Financing Sources (Uses) | 830,732 | (162,662) | 942,418 | (1,277,000) | (1,400,000) |
| Net Change in Fund Balance | (54,139) | (598,985) | 1,192,067 | 139,160 | 4,311 |
| Fund Balance at Beginning of Year | 1,548,990 | 1,494,851 | 895,866 | 2,087,933 | 2,227,093 |
| Fund Balance at End of Year | 1,494,851 | 895,866 | 2,087,933 | 2,227,093 | 2,231,404 |

General Fund Revenues

The Village relies on a variety of revenue streams to fund services. A brief discussion of the major revenue sources coupled with a table detailing historical revenues and estimated revenues for 2016 follow.

Property Taxes:

Property taxes are levied upon all Village property owners at a calculated rate per \$1,000 of assessed property valuation on both real and personal property. The tax levy is established by the Village by December 31 each year to be collected the year after.

The Village determines the amount of property taxes its needs for operations. Based on this need, the Village levies their annual property taxes. In accordance with state law, the County Clerk calculates the maximum amount of property taxes in accordance with the Property Tax Extension Limitation Law ("PTELL"). PTELL limits increases to property taxes to the prior year's levy plus an increase in the consumer price index determined two years earlier. For the 2016 property tax collections, the PTELL limitation was determined to be 0.8% based on the increase in consumer prices from January 1, 2014 to December 31, 2014.

Property taxes are collected by the County in two installments, the first in March and the second usually in September or October. The March bills are 55% of the previous year's levy.

State Income Taxes:

A portion of the income taxes collected by the State of Illinois is segregated and distributed to local municipalities based on population. Income tax receipts are based on the overall Illinois economy and can vary based on economic conditions.

Municipal Sales Taxes

The Village levies a sales tax equal to one percent of retail sales within the Village. The municipal sales tax is collected by the state and remitted to the Village. Taxes are a function of the commercial activity of Village businesses.

On November 4, 2014, the residents of the Village voted to implement a 1% non-home rule sales tax. This sales tax is similar to the Municipal Sales tax except it excludes groceries and titled equipment. The Village intends that this tax will fund capital expenditures particularly roads and alleys.

Municipal Utility Taxes:

Taxes on electric, telephone and natural gas services are all classified as utility taxes. These taxes are billed on utility bills as a percentage of the total bill. Local utilities then remit these taxes either directly to the Village or through the state as part of a statewide collection process. These taxes are a function of utility usage that depends on numerous factors including consumption, conservation efforts, rates and environment.

Other Revenues

The Village is a non-home rule municipality under the laws of the State of Illinois. As a result, the Village can only levy for taxes and fees that are permitted according to state statutes. Some of those revenues can only be imposed after referendum.

Licenses, permits, and fees are levied to recover the costs of government regulation such as building codes and liquor regulations and to partially offset costs for police such as vehicle licenses. Charges for services are to recover costs of services provided by the Village. In 2012, the Village has adjusted the amount of costs that are charged to the Water and Sewer Fund to better reflect the support of the General Fund to this fund rather than simply allocate salaries. Fines and forfeitures are levied regulation.

The following summarizes the historical revenues of the General Fund along with an estimate of revenues for 2016:

VILLAGE OF LYONS, ILLIONOS
General Fund Revenues including Revenue Estimate for 2016

| | FY 2012 | FY 2013 | FY 2014 | FY 2015 | Recommended FY 2016 |
|--------------------------------|------------------|------------------|------------------|------------------|------------------------|
| | Actual | Actual | Actual | Projected | Budget |
| General Fund | | | | | |
| Taxes | | | | | |
| Property Taxes | | | | | |
| General/Corporate | 483,073 | 487,098 | 638,149 | 647,548 | 570,000 |
| Police Protection | 640,429 | 658,887 | 773,733 | 796,982 | 675,000 |
| Fire Protection | 409,614 | 421,406 | 436,281 | 448,302 | 400,000 |
| Ambulance Service | 291,407 | 299,823 | 148,831 | 149,434 | 150,000 |
| Street & Bridge | 47,915 | 49,255 | 57,927 | 59,774 | 50,000 |
| Liability Insurance | 236,967 | 243,853 | 61,292 | 53,402 | 45,000 |
| IMRF | 151,950 | 156,368 | 112,497 | 114,566 | 100,000 |
| Social Security | 102,543 | 105,565 | 106,658 | 109,585 | 95,000 |
| Auditing | 16,035 | 16,532 | 28,870 | 29,887 | 40,000 |
| Police Pension | 308,582 | 317,437 | 438,151 | 498,114 | 934,000 |
| Fire Pension | 35,374 | 43,144 | 53,600 | 54,792 | 60,000 |
| Road & Bridge | 35,739 | 36,631 | 37,553 | 35,000 | 35,000 |
| Total Property Taxes | 2,759,628 | 2,835,999 | 2,893,542 | 2,997,385 | 3,154,000 |
| Other Taxes | | | | | |
| Municipal Sales Tax | 1,215,058 | 1,326,214 | 1,439,266 | 1,575,966 | 1,610,000 |
| Non-Home Rule Sales Tax | - | - | - | 375,495 | 775,000 |
| Replacement Tax | 51,519 | 57,336 | 58,573 | 76,941 | 75,000 |
| Municipal Income Tax | 963,368 | 1,037,442 | 1,041,844 | 1,130,397 | 1,200,000 |
| Local Use Tax | 167,546 | 181,472 | 206,033 | 153,157 | 240,000 |
| Telecommunication Tax | 345,003 | 309,830 | 266,129 | 247,983 | 250,000 |
| Electric Tax | 293,790 | 282,825 | 287,392 | 291,416 | 325,000 |
| Natural Gas Tax | 109,484 | 146,524 | 187,787 | 137,218 | 140,000 |
| Cable TV Tax | 108,876 | 127,534 | 124,546 | 100,719 | 110,000 |
| Hotel/Motel Tax | 59,937 | 67,712 | 56,572 | 99,473 | 85,000 |
| Food & Beverage Tax | - | - | 94,886 | 217,442 | 240,000 |
| Gaming Fees | - | 66,451 | 167,968 | 94,907 | 195,000 |
| Foreign Fire Tax | 12,546 | 12,668 | 13,767 | 5,000 | 5,000 |
| Total Other Taxes | 3,327,127 | 3,616,008 | 3,944,763 | 4,506,114 | 5,250,000 |
| Total Taxes | 6,086,755 | 6,452,007 | 6,838,305 | 7,503,499 | 8,404,000 |
| Intergovernmental | | | | | |
| JAG Grant | - | 23,904 | - | - | - |
| Pblc Sfty Grnts & Rmbsmnts | 9,454 | - | 6,193 | - | - |
| Traffic Grants & Rmbsmnts | - | 22,777 | - | 13,288 | 25,000 |
| Grants & Rmbsmnts | 26,715 | - | 51,499 | - | - |
| Total Intergovernmental | 36,169 | 46,681 | 57,692 | 13,288 | 25,000 |

| | | | | | |
|--|------------------|------------------|------------------|------------------|-------------------|
| Licenses, Permits, & Fees | | | | | |
| Riverside Lawn Fire District Fees | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| Liquor License | 25,880 | 47,195 | 36,276 | 30,150 | 30,000 |
| Vehicle License | 175,447 | 159,795 | 145,783 | 147,698 | 150,000 |
| Building Fees | 200,140 | 171,127 | 215,765 | 214,353 | 200,000 |
| Business License | 104,911 | 89,246 | 86,366 | 95,799 | 100,000 |
| Total Licenses, Permits, & Fees | 508,378 | 469,363 | 486,190 | 490,000 | 482,000 |
| Charges for Services | | | | | |
| Antenna Agreements | 191,500 | 205,280 | 210,562 | 217,717 | 225,000 |
| Ads on Village Property | 5,889 | - | - | 10,078 | 6,000 |
| Fire Recovery Fee | - | 220 | 5,321 | 8,192 | 8,000 |
| Police & Fire Reports | 2,745 | 2,590 | 2,214 | 2,000 | 2,000 |
| Ambulance Service Fees | 196,981 | 262,077 | 232,546 | 296,335 | 300,000 |
| Recreation Fees | 92,483 | 31,311 | 12,076 | 22,245 | 35,000 |
| Total Charges for Services | 489,598 | 501,478 | 462,719 | 556,567 | 576,000 |
| Fines & Forfeitures | | | | | |
| Liquor Fines | 2,650 | 1,500 | - | 2,062 | 1,500 |
| Nuisance Abatement & Adjudication | 49,642 | 108,988 | 182,059 | 167,156 | 125,000 |
| State Y-Tickets | 280,604 | 234,760 | 114,294 | 34,726 | 100,000 |
| Red Light Enforce Fines | 4,000 | 5,700 | - | - | - |
| Parking P-Tickets | 159,651 | 176,304 | 171,067 | 161,260 | 100,000 |
| Towing Fee P Tickets | 87,750 | 63,040 | 24,245 | 45,400 | 30,000 |
| DUI Fines | 4,703 | 7,474 | 12,036 | 29,864 | 30,000 |
| Alarm Board Fees | 7,840 | 5,398 | 3,086 | - | 6,000 |
| State DEF Seizures | 73,618 | 109,176 | 34,751 | - | 25,000 |
| Federal DEF Seizures | 29,260 | 6,703 | - | 216,959 | 25,000 |
| Other | 30,967 | 43,727 | 101,643 | 1,135 | 1,000 |
| Total Fines & Forfeitures | 730,685 | 762,770 | 643,181 | 658,562 | 443,500 |
| Total Interest | 1,590 | 526 | 495 | 830 | 1,000 |
| Miscellaneous | | | | | |
| Sale of Village Assets | - | 18,713 | 1,058 | 96,482 | 5,000 |
| Rent of Village Assets | 300 | 15,428 | 7,561 | 12,200 | 12,000 |
| Senior Taxi Fees | 2,185 | 10,795 | 7,115 | 10,390 | 12,000 |
| Project & Program Reimbursements | 2,500 | - | - | 8,602 | 5,000 |
| Refunds & Rebates | 28,295 | - | 253 | 2,535 | 2,500 |
| Insurance Recovery | 4,794 | 5,695 | 5,249 | 5,268 | 2,500 |
| Cobra Premium Payments | - | - | - | 1,051 | 5,000 |
| Quarry Royalty & Rmbsemnt | 334,004 | 408,498 | 411,267 | 577,820 | 600,000 |
| Miscellaneous Revenue | 10,942 | 6,932 | 4,213 | 5,910 | 5,000 |
| Total Miscellaneous | 383,020 | 466,061 | 436,716 | 720,258 | 649,000 |
| Total General Fund | 6,212,458 | 9,439,860 | 9,705,298 | 9,943,004 | 10,580,500 |

General Fund Expenditures Administration

| | FY 2012 | FY 2013 | FY 2014 | FY 2015 | Recommended FY 2016 |
|---------------------------------|------------------|------------------|------------------|------------------|------------------------|
| | Actual | Actual | Actual | Projected | Budget |
| Administration | | | | | |
| Salaries & Benefits | 473,429 | 543,275 | 597,962 | 622,763 | 489,844 |
| Professional Services | 54,458 | 79,670 | 73,958 | - | 48,400 |
| Communications | 120,849 | 103,046 | 128,447 | 160,385 | 120,000 |
| Professional Development | 18,915 | 28,594 | 28,196 | 16,365 | 20,000 |
| Operations | 57,414 | 83,934 | 33,708 | 35,044 | 35,000 |
| Other Expenditures | 6,373 | 5,574 | 12,642 | 13,488 | 512,000 |
| Interfund Cost Transfer | (350,000) | (480,000) | (505,000) | (520,000) | (520,000) |
| | <u>381,438</u> | <u>364,093</u> | <u>369,913</u> | <u>328,045</u> | <u>705,244</u> |
| Legal Services | | | | | |
| Professional Services | 161,769 | 175,892 | 196,789 | 231,769 | 200,000 |
| | <u>161,769</u> | <u>175,892</u> | <u>196,789</u> | <u>231,769</u> | <u>200,000</u> |
| Finance | | | | | |
| Salaries & Benefits | - | - | - | 291,370 | 270,989 |
| Professional Services | 274,413 | 318,198 | 277,056 | 211,508 | 225,000 |
| Operations | - | - | - | 3,195 | 4,000 |
| Other Expenditures | 5,934 | 34,583 | 40,953 | 3,129 | 1,000 |
| | <u>280,347</u> | <u>352,781</u> | <u>318,009</u> | <u>509,202</u> | <u>500,989</u> |
| Human Resources | | | | | |
| Salaries & Benefits | 7,796 | 20,695 | 26,075 | 28,504 | 30,000 |
| Professional Services | 345 | 19,500 | - | 5,350 | 5,000 |
| Operations | 4,425 | 1,779 | 7,123 | 5,000 | 5,000 |
| | <u>12,566</u> | <u>41,974</u> | <u>33,198</u> | <u>38,854</u> | <u>40,000</u> |
| Risk Management | | | | | |
| Professional Services | 157,223 | 180,634 | 192,798 | 156,252 | 150,000 |
| Other Expenditures | - | 634 | 856 | - | 1,000 |
| | <u>157,223</u> | <u>181,268</u> | <u>193,654</u> | <u>156,252</u> | <u>151,000</u> |
| Information Technology | | | | | |
| Professional Services | 82,597 | 69,168 | 77,200 | 45,420 | 50,000 |
| Other Expenditures | 49,618 | 32,639 | 23,887 | 37,824 | 35,000 |
| | <u>132,215</u> | <u>101,807</u> | <u>101,087</u> | <u>83,244</u> | <u>85,000</u> |
| Building & Grounds | | | | | |
| Professional Services | 24,120 | 30,635 | 32,515 | 32,876 | 35,000 |
| Operations | 88,523 | 33,652 | 84,868 | 219,525 | 175,000 |
| | <u>112,643</u> | <u>64,287</u> | <u>117,383</u> | <u>252,401</u> | <u>210,000</u> |
| Administration Department Total | <u>1,238,201</u> | <u>1,282,102</u> | <u>1,330,033</u> | <u>1,599,767</u> | <u>1,892,233</u> |

Mission

The Administration Department is responsible for implementing the policies and procedures established by the Corporate Authorities of the Village.

The Department is also responsible for the management and coordination of Village departments and resources to maximize the organization's efficiency and effectiveness.

Responsibilities and Services

The Administration Department directs the administration and execution of the policies and goals established by the corporate authorities of the Village. The Department provides management and administrative support to operating Departments to promote an equal distribution of resources, organizational consistency in policy implementation, and reduction in duplication of efforts. The Department is responsible for establishing and enforcing internal policies and procedures to ensure effective and efficient operations within the organization.

Oversight of the budgeting and purchasing processes is also a responsibility of the Department. Other areas of responsibility include financial reporting, human resources, risk management, utility billing, and technology. The Department interacts on a regular basis with residents and businesses in the community due to its responsibilities of providing general information to the public, coordinating community outreach programs, and administering customer service processes including Water, Sewer, and Garbage Billing.

The Administration Department includes eight Divisions to provide the services described above. These divisions include:

- **Village Administration**
- **Legal Services**
- **Finance**
- **Utility Billing**
- **Human Resources**
- **Risk Management**
- **Information Technology**
- **Police & Fire Commission**

Each Division contributes to the implementation and accomplishment of Departmental goals by providing services in specific areas of responsibility.

In the Village Managers budget category, the Village has set aside a \$500,000 contingency fund to address those issues that arise during the year that are not envisioned at the time the budget was prepared. Any funds not spent will be used to address other Village initiatives including restoration of fund balance, fund pensions, or further address infrastructure needs.

Services:

- Communicate with Village Board and other governmental bodies
- Implement Strategic Plan to Improve Village Services to Residents
- Manage and oversee compliance of Capital Projects related to grant awards
- Upgrade obsolete Village Financial Management Software

Staffing:

| Position (FTE) | 2015 Budget | 2016 Budget |
|---------------------------------|------------------------|------------------------|
| Village Manager | 1.00 | 1.00 |
| Budget Officer | 0.00 | 0.50 |
| Liquor Commissioner | 0.20 | 0.20 |
| Clerk/Collector/Treasurer | 1.00 | 1.00 |
| Administration Specialist | 0.80 | 0.80 |
| Payroll Specialist | 1.00 | 1.00 |
| Utility Billing Specialist | 1.00 | 1.00 |
| Financial Analyst | 0.00 | 0.50 |
| Customer Service Representative | 1.00 | 0.50 |
| Administrative Assistant | 1.00 | 1.00 |
| Total | 7.00 | 7.50 |

Building

| | FY 2012 Actual | FY 2013 Actual | FY 2014 Actual | FY 2015 Projected | Recommended FY 2016 Budget |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|----------------------------------|
| Building, Planning & Zoning | | | | | |
| Building | | | | | |
| Salaries & Benefits | 361,998 | 335,435 | 322,165 | 413,622 | 480,817 |
| Professional Services | 23,615 | 109,838 | 131,284 | 49,910 | 25,000 |
| Communications | 6,126 | 7,816 | 11,133 | 10,625 | 10,800 |
| Professional Development | 2,629 | 1,447 | 8,345 | 324 | 5,120 |
| Operations | 42,910 | 24,587 | 44,058 | 71,588 | 78,625 |
| | <u>437,278</u> | <u>479,123</u> | <u>516,985</u> | <u>546,069</u> | <u>600,362</u> |
| Planning & Zoning | | | | | |
| Professional Services | 3,257 | 628 | 320 | - | 850 |
| Operations | 412 | - | - | 342 | 300 |
| | <u>3,669</u> | <u>628</u> | <u>320</u> | <u>342</u> | <u>1,150</u> |
| Total Building, Planning & Zoning | <u>440,947</u> | <u>479,751</u> | <u>517,305</u> | <u>546,411</u> | <u>601,512</u> |

Mission

The mission of the Building and Planning Department is to promote the safety, public health, sanitation, welfare and economic prosperity of the Village by encouraging appropriate development, regulating building standards and enforcing zoning and community standard ordinances.

Responsibilities and Services

The Building and Planning Department is responsible for maintaining, administering, and enforcing the codes, ordinances, documents, maps, and policies of the Village as they relate to planning, zoning, construction, and property maintenance. The Department includes two divisions:

- **Building**
- **Planning**

Each Division contributes to the implementation and accomplishment of Departmental goals by providing services in specific areas of responsibility. The Building Department also oversees the completion of the filling of the former Material Services Quarry. When completed the land reverts to the Village for economic development.

Recently, the Building Department has taken the lead role in addressing vacant houses. This includes maintaining yards if the owner or bank does not do so, monitoring compliance, and in extreme cases, demolishing dangerous structures.

In 2016, the Village has established a fund of \$50,000 to provide matching grants to local businesses for façade improvements.

Services:

- Conduct Code Enforcement
- Issue Building Permits
- Perform Building & Zoning Review
- Process Blight & Building Adjudication
- Schedule & Inspect Property Inspections

Staffing:

| Position (FTE) | 2015 Budget | 2016 Budget |
|---------------------------|----------------|----------------|
| Building Director | 1.00 | 1.00 |
| Building Inspector | 2.00 | 2.00 |
| Quarry Inspector | 1.00 | 1.00 |
| Administration Specialist | 1.50 | 1.50 |
| Total | 5.50 | 5.50 |

Police

| | FY 2012 | FY 2013 | FY 2014 | FY 2015 | Recommended FY 2016 |
|--------------------------------|------------------|------------------|------------------|------------------|------------------------|
| | Actual | Actual | Actual | Projected | Budget |
| Police Department | | | | | |
| Salaries & Benefits | 3,471,219 | 3,392,955 | 2,750,716 | 2,429,427 | 2,238,553 |
| Police Pension | 308,582 | 317,437 | 438,151 | 500,000 | 934,000 |
| PEDA Expense | 65,039 | 55,510 | 50,716 | 34,800 | 35,000 |
| Professional Services | 123,430 | 135,107 | 109,283 | 109,217 | 125,000 |
| Communications | 11,782 | 32,083 | 18,987 | 9,651 | 25,000 |
| Professional Development | 11,715 | 8,711 | 8,646 | 11,034 | 15,000 |
| Operations | 347,516 | 281,294 | 190,433 | 205,051 | 200,000 |
| | 4,339,283 | 4,223,097 | 3,566,932 | 3,299,180 | 3,572,553 |
| Dispatch Center | | | | | |
| Interfund Charges | - | - | - | - | 550,000 |
| Salaries & Benefits | 706,279 | 729,786 | 500,163 | 427,631 | - |
| Communications | 11,552 | 10 | 70,469 | - | - |
| Professional Services | 120 | - | - | 109,228 | - |
| Operations | 10,055 | 13,324 | 1,932 | 1,500 | - |
| | 728,006 | 743,120 | 572,564 | 538,359 | 550,000 |
| Total Police Department | 5,067,289 | 4,966,217 | 4,139,496 | 3,837,539 | 4,122,553 |

Mission

The mission of the Police Department is deliver quality law enforcement services to residents and businesses of the Village of Lyons and to provide them with a safe and secure environment that fosters a sense of security in person, property and mind. The Department accomplishes this by enforcing the law, preserving peace, preventing crime, controlling traffic, and protecting civil rights and liberties.

A thorough review of both the patrol and dispatch operations during this year has resulted in changes that will generate financial savings while maintaining operations. The Village does not expect to realize the full benefits of these changes until 2016 when a contract will be finalized.

Responsibilities and Services

The Police Department provides the Village of Lyons with a full range of police services including crime investigations, juvenile crime investigations, patrol operations, traffic and parking enforcement, crime prevention education, and community policing. To effectively provide these services, the following

divisions within the Police Department have been established:

- **Administration**
- **Investigations**
- **Patrol Operations**
- **Dispatch Operations & Records Management**
- **Emergency 911 Operations**

Services:

- Criminal Investigations
- Drug Enforcement & Tactical Investigations
- DUI Checkpoints
- Enforcing Local Ordinances
- Records Collection and Maintenance
- School Crossings & Traffic Control

Staffing:

| Position (FTE) | 2015 Budget | 2016 Budget |
|---------------------------|----------------|----------------|
| Chief of Police | 1.00 | 1.00 |
| Deputy Police Chief | 1.00 | 1.00 |
| Commander | 3.00 | 2.00 |
| Sergeant | 3.00 | 1.00 |
| Patrol Officer | 12.00 | 8.00 |
| Part Time Officers | 0.00 | 4.00 |
| Dispatcher | 8.00 | 4.00 |
| Administration Specialist | 0.50 | 0.50 |
| Total | 28.50 | 21.50 |

Fire

| | FY 2012 Actual | FY 2013 Actual | FY 2014 Actual | FY 2015 Projected | Recommended FY 2016 Budget |
|----------------------------|-------------------|-------------------|-------------------|----------------------|----------------------------------|
| Fire Department | | | | | |
| Operations | | | | | |
| Salaries & Benefits | 563,667 | 563,192 | 603,638 | 561,248 | 506,603 |
| Fire Pension | 53,381 | 51,725 | 55,008 | 57,000 | 58,400 |
| Communications | 15,548 | 10,564 | 11,102 | 12,175 | 11,450 |
| Professional Development | 10,983 | 12,180 | 37,801 | 38,002 | 39,000 |
| Operations | 113,380 | 94,425 | 123,121 | 82,673 | 85,000 |
| | <u>756,959</u> | <u>732,086</u> | <u>830,670</u> | <u>751,098</u> | <u>700,453</u> |
| Emergency Medical Services | | | | | |
| Professional Services | 410,496 | 417,263 | 428,056 | 441,196 | 445,000 |
| Operations | 14,688 | 14,606 | 11,313 | 17,145 | 15,000 |
| | <u>425,184</u> | <u>431,869</u> | <u>439,369</u> | <u>458,341</u> | <u>460,000</u> |
| Total Fire Department | <u>1,182,143</u> | <u>1,163,955</u> | <u>1,270,039</u> | <u>1,209,439</u> | <u>1,160,453</u> |

Mission

The mission of the Fire Department is to protect the lives and property of the residents of the Village of Lyons by providing exceptional emergency fire and medical services.

Responsibilities and Services

The Fire Department provides the Village with a full range of fire and emergency services including fire suppression, emergency medical services, fire prevention, and community education. To effectively provide these services, the Fire Department has established three divisions:

- **Operations**
- **Emergency Medical Services**
- **Emergency Services & Disaster Agency**

Each Division contributes to the implementation and accomplishment of Departmental goals by providing services in specific areas of responsibility. The activities and services of each Division as well as the budgeted expenditures supporting those activities are discussed and illustrated in the Divisional Budget Summary Pages at the end of this Departmental section.

Services:

- Community Fire Prevention Safety Talks
- Emergency Medical Services
- Fire Investigations
- Hazardous Materials Response
- Pre-Incident & Disaster Planning
- Property Conservation
- Rescue Operations & Procedures

Staffing:

| Position (FTE) | 2015 Budget | 2016 Budget |
|------------------------|----------------|----------------|
| Fire Chief | 1.00 | 1.00 |
| POC Fire Fighter | 4.00 | 4.00 |
| POC Admin Support | 0.50 | 0.50 |
| Total FTE Staff | 5.50 | 5.50 |

Recreation and Events

| | FY 2012 Actual | FY 2013 Actual | FY 2014 Actual | FY 2015 Projected | Recommended FY 2016 Budget |
|------------------------------------|-------------------|-------------------|-------------------|----------------------|----------------------------------|
| Recreation and Events | | | | | |
| Recreation Department | | | | | |
| Salaries & Benefits | 63,296 | 103,614 | 107,803 | 131,291 | 146,028 |
| Professional Services | 1,970 | 15,264 | 15,081 | 33,176 | 15,000 |
| Communications | 11,745 | 21,487 | 17,273 | 23,853 | 20,000 |
| Operations | 171,003 | 168,798 | 149,609 | 140,039 | 125,000 |
| Total Recreation and Events | 248,014 | 309,163 | 289,766 | 328,359 | 306,028 |

Mission

Recreation and Community Events has as its mission the provision of year round recreation services to community residents and the administration and coordination of community events throughout the year.

Responsibilities and Services

The Recreation and Community Events Department is dedicated to enhancing the quality of life of Village residents by providing recreation services and various community events for the enjoyment of the residents. The Recreation Division provides various classes, programs, and trips for residents of the Village of all ages. The Events Divisions are responsible for coordinating and providing resources for various community events. The Hotel/Motel Events Division also provides resources for promoting tourism by enhancing Village amenities.

Services & Events:

- Easter Egg Hunt
- Father's Day Car Show
- Holiday Tree Trimming
- July 4th Parade & Fireworks
- Halloween – Burning of the Ghouls
- Music Under the Tower
- Senior Citizen activities and trips
- Youth recreation programs and classes
- Youth Summer Camp

Staffing:

| Position (FTE) | 2015 Budget | 2016 Budget |
|---------------------|----------------|----------------|
| Recreation Director | 1.00 | 1.00 |
| Part-Time | 0.00 | 1.00 |
| Media Tech | 0.25 | 0.25 |
| Total | 1.25 | 2.25 |

2016 Objectives:

- Recreational Programming with an emphasis on youth development
- Expansion of Senior Programs and Services
- Quarterly Recreational Program Guide & Newsletter (Lyons Share) sent to every Village Resident
- Continue to identify Community Partners to sponsor and/or volunteer at all Village functions

Public Works

| | FY 2012 Actual | FY 2013 Actual | FY 2014 Actual | FY 2015 Projected | Recommended FY 2016 Budget |
|--------------------------|-------------------|-------------------|-------------------|----------------------|----------------------------------|
| Public Works | | | | | |
| Salaries & Benefits | 1,117,206 | 881,192 | 892,566 | 1,054,247 | 1,083,310 |
| Professional Services | - | 2,976 | 14,183 | 12,014 | 10,000 |
| Communications | 6,518 | 2,976 | 4,769 | 4,245 | 5,000 |
| Professional Development | 355 | 4,238 | - | - | 100 |
| Operations | 169,323 | 278,285 | 291,939 | 318,080 | 250,000 |
| Interfund Cost Transfer | (350,000) | (260,000) | (275,000) | (500,000) | (525,000) |
| | <u>943,402</u> | <u>909,667</u> | <u>928,457</u> | <u>888,586</u> | <u>823,410</u> |
| Total Public Works | <u>943,402</u> | <u>909,667</u> | <u>928,457</u> | <u>888,586</u> | <u>823,410</u> |

Mission

The mission of the Public Works Department is to enhance community order, health, safety, and aesthetics through proper administration and good management of the review, design, construction, and maintenance of the Village's infrastructure.

Responsibilities and Services

The Village's Public Works Department is responsible for maintaining a safe and reliable infrastructure and providing quality water and sewer services and refuse services to Village residents and businesses.

The Public Works Department is responsible for providing a wide variety of services to the residents of the Village. To accomplish these varying responsibilities, the following seven Divisions within the Public Works Department have been established:

- **Administration**
- **Streets & Forestry**
- **Buildings & Grounds**
- **Garage**
- **Water and Sewer Division**
- **Garbage Collection**

Each Division contributes to the implementation and accomplishment of Departmental goals by undertaking activities and providing services in specific areas of responsibility. The activities and services of the various Divisions as well as the budgeted expenditures supporting those activities and

services are discussed and illustrated in Divisional Budget Summary pages at the end of this Departmental section.

Services:

- Alleyway grading and maintenance
- Cut grass and weeds in public areas
- Ice & snow removal from Village streets and sidewalks
- Installation, repair and replacement of street signs and posts
- Maintain grounds for Village structures
- Maintenance and repair of all Village vehicles and equipment
- Provide signage, manpower and cleanup for parades and special events
- Respond to resident questions, inquiries and requests
- Street patching, repairs and maintenance
- Street striping and signage
- Street sweeping
- Tree trimming & removal of dead, dying & diseased trees

Staffing:

| Position (FTE) | 2015 Budget | 2016 Budget |
|---------------------------|----------------|----------------|
| Public Works Director | 1.00 | 1.00 |
| Deputy Director | 0.00 | 1.00 |
| Streets Foreman | 1.00 | 1.00 |
| Equipment Operator | 5.00 | 6.00 |
| Mechanic | 1.00 | 1.00 |
| Part Time Utility Workers | 2.50 | 4.00 |
| Total | 10.50 | 14.00 |

Capital Projects Fund

Village of Lyons, Illinois
Fiscal Year 2016 Budget
Schedule of Revenues, Expenditures, and Changes in Fund Balance

Capital Improvement Fund

Fiscal Year 2012 through Fiscal Year 2016 Proposed Budget

| | FY 2012 | FY 2013 | FY 2014 | FY 2015 | Recommended FY 2016 |
|--|--------------------|------------------|------------------|------------------|------------------------|
| | Actual | Actual | Actual | Projected | Budget |
| Revenues | | | | | |
| Intergovernmental Revenue | 261,499 | 293,234 | 265,788 | 372,916 | 275,000 |
| Interest | 272 | 44 | 18 | 14 | 2,500 |
| Miscellaneous Revenue | 123,655 | 205,322 | 125,503 | 30,000 | - |
| Total Revenue | 385,426 | 498,600 | 391,309 | 402,930 | 277,500 |
| Expenditures | | | | | |
| Capital Outlay | | | | | |
| Street Improvements | 571,000 | 130,000 | - | 368,687 | 6,000,000 |
| CDBG Program | 139,000 | 135,000 | - | 220,000 | - |
| Sidewalk and Trees Programs | - | - | - | 250,000 | 40,000 |
| Equipment Purchases | 7,488 | - | - | - | - |
| Other | - | 165,730 | 552,305 | 100,000 | - |
| Total Expenditures | 717,488 | 430,730 | 552,305 | 938,687 | 6,040,000 |
| Excess (Deficiency) of Revenues Over Expenditures | (332,062) | 67,870 | (160,996) | (535,757) | (5,762,500) |
| Other Financing Sources (Uses) | | | | | |
| Debt Issuance | - | - | - | 5,500,000 | - |
| Transfers In | - | - | - | 1,000,000 | 750,000 |
| Transfers Out | (785,516) | (250,000) | - | (200,000) | (250,000) |
| Total Other Financing Sources (Uses) | (785,516) | (250,000) | - | 6,300,000 | 500,000 |
| Net Change in Fund Balance | (1,117,578) | (182,130) | (160,996) | 5,764,243 | (5,262,500) |
| Fund Balance at Beginning of Year | 1,496,458 | 378,880 | 196,750 | 35,754 | 5,799,997 |
| Fund Balance at End of Year | 378,880 | 196,750 | 35,754 | 5,799,997 | 537,497 |

The Capital Projects Fund reflects funds that are earmarked for Capital Projects. The following are the key sources of funds to this fund:

- Motor Fuel Tax Allotment
- CDGB Grants (administered by Cook County)
- Bond Funds
- Village designated funds

The Village has designated the recently approved non-home rule sales tax, food and beverage tax, and gaming taxes for capital projects.

Funds need to be spent in accordance with compliance from the funding source. When projects are sold, the sales proceeds are restricted to the original funding source.

After restoring the Village's financial position, addressing infrastructure is the next most important challenge facing the Village. This issue is being addressed on several fronts. First, the Village passed a non home rule sales tax of one percent (1%) to provide a dedicated funding source for funding capital improvements to infrastructure. Current revenue projections' resulting from this tax in 2016 is \$775,000. This revenue combined with \$250,000 of other general fund revenue is currently earmarked for capital projects. Second, at the end of 2014, the Village increased water and sewer rates to cover the increased wholesale water cost as well as address capital projects to the water system.

Third, the Village has chosen to accelerate infrastructure investment through debt. The first component of this acceleration was the borrowing of \$7.9 million from the Illinois Environmental Protection Agency Clean Water revolving fund. These funds replaced several critical water mains and will upgrade the entire Village's water meter system. The Village intends to complete these projects in 2016.

For roads and alleys, the Village will borrow \$5.5 million for roads and alleys. This borrowing will be repaid by 50% of the new sales taxes over the next 21 years. These funds along with additional revenues will provide for \$6 million in capital projects for roads and alleys in 2016.

Future Needs

The Village recognized that there was a substantial need to improve its infrastructure. The main attention has been to secure resources including the rate increase and new tax discussed above as well as securing additional grants such as CDGB grants and third party funding as well.

The Village is also attempting to quantify the costs that should be earmarked for infrastructure after these programs are completed. The initial capital projects for the water fund has preliminarily indicated substantial reductions in water leaks that will

reduce the cost of purchased water that is not billed. A leak study is currently being conducted to identify additional areas that should be addressed in the future. Finally, the Village is exploring a new control system for the water system that will replace existing manual systems. This will improve monitoring of the Village water distribution and reduce costs for existing manual processes.

The Village is currently responsible for the total maintenance of approximately 35 miles of streets in addition to basic maintenance for state roadways such as snow removal. Of the 35 miles of roads, approximately 8 miles are deemed to be in substandard condition and require reconstruction in varying degrees. Another 7 miles are in adequate condition and require minor repairs including targeted pavement patching and curb repairs. The remaining Village's streets are evaluated as being in good condition. In the fall of 2015, the Village sealed cracks on these streets to further extend their useful lives. Of the \$6 million in capital funding in 2016, approximately \$5.3 million is earmarked for roads. After the 2016 season, the road evaluation will be updated and the future remaining capital need will be determined.

The Village has approximately seven (7) miles of alleys. Most of the concrete alleys constructed fifty years ago remain in good condition. Approximately 80% are gravel and require maintenance twice a year. A portion of the capital funds will be used to determine replacements that will not create unintended consequences such as flooding. After 2016, a cost to update the remaining alleys will be developed.

Since 2011, the new regional Veterans Park was completed and Smith Park has been renovated. In 2016, the Village will upgrade the local park on the east side and the west side park in 2017.

Current Village facilities are in adequate condition with limited near term needs. Operating funds address near term capital needs.

Tax Increment Financing Districts

Description

The Tax Increment Financing (TIF) District Funds include funds that collectively account for the revenues, expenditures, transfers, and ending financial results of the of Village's four separate TIF Districts. Districts are specific geographical boundaries and increments must be used for redevelopment within the district.

Fund Structure:

The TIF District Fund is a governmental fund; this means the revenues, expenditures, transfers, and financial results in the Fund are accounted for according to the modified accrual basis of accounting. The Fund only has an Unreserved Fund Balance, which represents the amount available in the TIF Operations Fund to fund day-to-day operations and meet any current or future obligations of the Fund.

The Fund Balance of a TIF Fund is reserved for three purposes:

- 1) **Debt Service** – Funds on hand in each TIF Fund for debt service payments.
- 2) **Capital Projects** – The amount related to unexpended commitments for construction projects.
- 3) **Remaining Balances** – Restricted for economic development projects in each respective TIF districts.

TIF Districts:

- #1: North Ogden Avenue and west of Joliet Avenue area along the riverfront
- #2: South Ogden Avenue and west of Joliet Avenue
- #3: South of Ogden Avenue on both sides of First Avenue
- #4: Former Material Service property bounded by Lawndale and Ogden Avenues

Since TIF Funds 1 and 2 and TIF Funds 3 and 4 are contiguous, funds can be transferred between such funds for authorized purposes.

Beginning in 2015, the TIF Districts will fund started sharing debt service with an operating transfer to the Debt Service Fund. Any reductions in the TIF District Funds will be funded through general sales taxes.

Tax Increment Fund 1

Village of Lyons, Illinois
Fiscal Year 2016 Budget
Schedule of Revenues, Expenditures, and Changes in Fund Balance

Tax Increment Financing District #1

Fiscal Year 2012 through Fiscal Year 2016 Proposed Budget

| | FY 2012 | FY 2013 | FY 2014 | FY 2015 | Recommended FY 2016 |
|--|-----------|-----------|-----------|-----------|------------------------|
| | Actual | Actual | Actual | Projected | Budget |
| Revenues | | | | | |
| Taxes | 283,420 | 369,746 | 304,559 | 241,230 | 300,000 |
| Interest | 13 | - | 9 | - | - |
| Total Revenue | 283,433 | 369,746 | 304,568 | 241,230 | 300,000 |
| Expenditures | | | | | |
| Developer Subsidies | 390 | 17,094 | - | - | - |
| Professional Services | - | - | 24,289 | 30,792 | 32,000 |
| Debt Service | | | | | |
| Principal Retirement | 110,000 | 205,000 | 255,000 | - | - |
| Interest & Fiscal Charges | 103,956 | 96,596 | 89,684 | - | - |
| Issuance Cost | - | - | - | - | - |
| Total Expenditures | 214,346 | 318,690 | 368,973 | 30,792 | 32,000 |
| Excess (Deficiency) of Revenues Over Expenditures | 69,087 | 51,056 | (64,405) | 210,438 | 268,000 |
| Other Financing Sources (Uses) | | | | | |
| Debt Issuance | - | - | - | - | - |
| Transfers In | - | - | - | - | - |
| Transfers Out | (125,000) | (150,000) | (101,829) | (218,000) | (250,000) |
| Total Other Financing Sources (Uses) | (125,000) | (150,000) | (101,829) | (218,000) | (250,000) |
| Net Change in Fund Balance | (55,913) | (98,944) | (166,234) | (7,562) | 18,000 |
| Fund Balance at Beginning of Year | 330,633 | 274,720 | 175,776 | 9,542 | 1,980 |
| Fund Balance at End of Year | 274,720 | 175,776 | 9,542 | 1,980 | 19,980 |

Tax Increment Fund 2

Village of Lyons, Illinois
 Fiscal Year 2016 Budget
 Schedule of Revenues, Expenditures, and Changes in Fund Balance

Tax Increment Financing District #2

Fiscal Year 2012 through Fiscal Year 2016 Proposed Budget

| | FY 2012 | FY 2013 | FY 2014 | FY 2015 | Recommended FY 2016 |
|--|-----------------|-----------------|-----------------|------------------|------------------------|
| | Actual | Actual | Actual | Projected | Budget |
| Revenues | | | | | |
| Taxes | 172,839 | 145,720 | 146,122 | 148,609 | 150,000 |
| Interest | 8 | - | 7 | - | - |
| Total Revenue | <u>172,847</u> | <u>145,720</u> | <u>146,129</u> | <u>148,609</u> | <u>150,000</u> |
| Expenditures | | | | | |
| Developer Subsidies | - | - | - | - | - |
| Professional Services | 293 | 3,000 | 3,000 | - | - |
| Debt Service | | | | | |
| Principal Retirement | 75,000 | 80,000 | 45,000 | - | - |
| Interest & Fiscal Charges | 56,107 | 52,532 | 48,927 | - | - |
| Issuance Cost | - | - | - | - | - |
| Total Expenditures | <u>131,400</u> | <u>135,532</u> | <u>96,927</u> | <u>-</u> | <u>-</u> |
| Excess (Deficiency) of Revenues Over Expenditures | <u>41,447</u> | <u>10,188</u> | <u>49,202</u> | <u>148,609</u> | <u>150,000</u> |
| Other Financing Sources (Uses) | | | | | |
| Debt Issuance | - | - | - | - | - |
| Transfers In | - | - | - | - | - |
| Transfers Out | (20,000) | (52,000) | (36,488) | (157,000) | (150,000) |
| Total Other Financing Sources (Uses) | <u>(20,000)</u> | <u>(52,000)</u> | <u>(36,488)</u> | <u>(157,000)</u> | <u>(150,000)</u> |
| Net Change in Fund Balance | <u>21,447</u> | <u>(41,812)</u> | <u>12,714</u> | <u>(8,391)</u> | <u>-</u> |
| Fund Balance at Beginning of Year | <u>20,967</u> | <u>42,414</u> | <u>602</u> | <u>13,316</u> | <u>4,925</u> |
| Fund Balance at End of Year | <u>42,414</u> | <u>602</u> | <u>13,316</u> | <u>4,925</u> | <u>4,925</u> |

Tax Increment Fund 3

Village of Lyons, Illinois
Fiscal Year 2016 Budget
Schedule of Revenues, Expenditures, and Changes in Fund Balance

Tax Increment Financing District #3

Fiscal Year 2012 through Fiscal Year 2016 Proposed Budget

| | FY 2012 | FY 2013 | FY 2014 | FY 2015 | Recommended FY 2016 |
|--|------------------|------------------|------------------|------------------|------------------------|
| | Actual | Actual | Actual | Projected | Budget |
| Revenues | | | | | |
| Taxes | 439,583 | 412,834 | 426,482 | 470,963 | 475,000 |
| Interest | 33 | 24 | 45 | 19 | 25 |
| Total Revenue | 439,616 | 412,858 | 426,527 | 470,982 | 475,025 |
| Expenditures | | | | | |
| Current | | | | | |
| Community Development | | | | | |
| Professional Services | 731 | - | - | - | - |
| Capital Outlay | - | - | - | - | - |
| Debt Service | | | | | |
| Principal Retirement | 50,000 | 165,000 | 170,000 | - | - |
| Interest & Fiscal Charges | 83,187 | 80,231 | 75,634 | - | - |
| Total Expenditures | 133,918 | 245,231 | 245,634 | - | - |
| Excess (Deficiency) of Revenues Over Expenditures | 305,698 | 167,627 | 180,893 | 470,982 | 475,025 |
| Other Financing Sources (Uses) | | | | | |
| Debt Issuance | - | - | - | - | - |
| Transfers Out | (475,000) | (266,500) | (180,000) | (470,000) | (475,000) |
| Total Other Financing Sources (Uses) | (475,000) | (266,500) | (180,000) | (470,000) | (475,000) |
| Net Change in Fund Balance | (169,302) | (98,873) | 893 | 982 | 25 |
| Fund Balance at Beginning of Year | 268,567 | 99,265 | 392 | 1,285 | 2,267 |
| Fund Balance at End of Year | 99,265 | 392 | 1,285 | 2,267 | 2,292 |

Tax Increment Fund 4

Village of Lyons, Illinois
Fiscal Year 2016 Budget
Schedule of Revenues, Expenditures, and Changes in Fund Balance

Tax Increment Financing District #4

Fiscal Year 2012 through Fiscal Year 2016 Proposed Budget

| | FY 2012 | FY 2013 | FY 2014 | FY 2015 | Recommended FY 2016 |
|--|--------------------|------------------|------------------|------------------|------------------------|
| | Actual | Actual | Actual | Projected | Budget |
| Revenues | | | | | |
| Taxes | 20,331 | 11,345 | 6,037 | 2,383 | - |
| Intergovernmental | 524,500 | 5 | - | - | - |
| Interest | 381 | - | - | 11 | - |
| Total Revenue | 545,212 | 11,350 | 6,037 | 2,394 | - |
| Expenditures | | | | | |
| Current | | | | | |
| Professional Services | 24,176 | 19,786 | 15,015 | - | - |
| Capital Outlay | 506,740 | 5,864 | - | - | - |
| Debt Service | | | | | |
| Principal Retirement | 2,734,000 | 185,000 | 190,000 | - | - |
| Interest & Fiscal Charges | 80,536 | 124,159 | 119,401 | - | - |
| Total Expenditures | 3,345,452 | 334,809 | 324,416 | - | - |
| Excess (Deficiency) of Revenues Over Expenditures | (2,800,240) | (323,459) | (318,379) | 2,394 | - |
| Other Financing Sources (Uses) | | | | | |
| Debt Issuance | 2,100,000 | - | - | - | - |
| Transfers In | 350,000 | 333,500 | 180,000 | 200,000 | 200,000 |
| Transfers Out | - | - | - | (200,000) | (200,000) |
| Total Other Financing Sources (Uses) | 2,450,000 | 333,500 | 180,000 | - | - |
| Net Change in Fund Balance | (350,240) | 10,041 | (138,379) | 2,394 | - |
| Fund Balance at Beginning of Year | (235,687) | (585,927) | (575,886) | (714,265) | (711,871) |
| Fund Balance at End of Year | (585,927) | (575,886) | (714,265) | (711,871) | (711,871) |

Debt Service Fund

Village of Lyons, Illinois
Fiscal Year 2016 Budget
Schedule of Revenues, Expenditures, and Changes in Fund Balance

Debt Service Fund

Fiscal Year 2012 through Fiscal Year 2016 Proposed Budget

| | FY 2012 | FY 2013 | FY 2014 | FY 2015 | Recommended FY 2016 |
|--|-----------|-----------|--------------|-------------|------------------------|
| | Actual | Actual | Actual | Projected | Budget |
| Revenues | | | | | |
| Taxes | 749,219 | 705,136 | 724,041 | 675,944 | 552,167 |
| Total Revenue | 749,219 | 705,136 | 724,041 | 675,944 | 552,167 |
| Expenditures | | | | | |
| Debt Service | | | | | |
| Principal Retirement | 719,905 | 740,338 | 11,998,330 | 6,070,000 | 1,410,000 |
| Costs of issuance | - | - | 296,430 | 100,000 | - |
| Interest & Fiscal Charges | 542,294 | 511,488 | 781,542 | 656,598 | 1,220,410 |
| Total Expenditures | 1,262,199 | 1,251,826 | 13,076,302 | 6,826,598 | 2,630,410 |
| Excess (Deficiency) of Revenues Over Expenditures | (512,980) | (546,690) | (12,352,261) | (6,150,654) | (2,078,243) |
| Other Financing Sources (Uses) | | | | | |
| Bond Proceeds | - | - | 12,680,000 | 4,975,000 | - |
| Bond Premium | - | - | 1,182,051 | - | - |
| Transfers In | 474,783 | 547,662 | 747,670 | 1,324,000 | 1,775,000 |
| Transfers Out | - | - | (1,551,771) | - | - |
| Total Other Financing Sources (Uses) | 474,783 | 547,662 | 13,057,950 | 6,299,000 | 1,775,000 |
| Net Change in Fund Balance | (38,197) | 972 | 705,689 | 148,346 | (303,243) |
| Fund Balance at Beginning of Year | 414,104 | 375,907 | 376,879 | 1,082,568 | 1,230,914 |
| Fund Balance at End of Year | 375,907 | 376,879 | 1,082,568 | 1,230,914 | 927,671 |

Description

The Debt Service Fund accounts for the repayment of General Obligation Debt. The primary funding for this fund is a dedicated property tax levy for General Obligation and Limited Tax bonds. For all other debt, the Village appropriates funds from the General Fund and the TIF Funds and transfers the funds to the Debt Service Fund for payment. See Page 27 for Debt Service Schedule that summarizes 2015 Debt Service.

Most of the outstanding General Obligation Debt was issued to fund the construction of the municipal center.

The other debt service detailed on the following page is alternative revenue bonds or debt certificates to fund TIF project costs. This debt is budgeted to be repaid from these sources. To the extent that there is insufficient revenue to repay such debt from these sources, the Debt Service and General Fund would be responsible.

The Village intends to issue \$5 million of Alternate Revenue Bonds by the end of 2015 that will be secured by approximately 50% of the recently enacted non home rule sales tax. An additional \$500,000 in non referendum bonds are also being issued for projects.

Debt Service Schedule

General Obligation Debt

| | <i>Principal</i> | <i>Interest</i> | <i>Total</i> |
|---------------|------------------|-----------------|--------------|
| Series 2009A | \$ - | \$ 10,432 | \$ 10,432 |
| Series 2015 C | \$ 335,000 | \$ 180,929 | \$ 515,929 |
| Series 2015 D | \$ - | \$ 25,806 | \$ 25,806 |
| | \$ 335,000 | \$ 217,167 | \$ 552,167 |

Sales Tax Supported Debt

| | <i>Principal</i> | <i>Interest</i> | <i>Total</i> |
|---------------|------------------|-----------------|--------------|
| Series 2007 | \$ 190,000 | \$ 134,107 | \$ 324,107 |
| Series 2009 B | \$ 85,000 | \$ 64,015 | \$ 149,015 |
| Series 2015 A | \$ - | \$ 20,904 | \$ 20,904 |
| | \$ 275,000 | \$ 219,026 | \$ 494,026 |

Debt Supported by TIF Funds

| | <i>Principal</i> | <i>Interest</i> | <i>Total</i> |
|---|------------------|-----------------|--------------|
| Alternative Revenue Bonds, Series 2014A | \$ - | \$ 188,000 | \$ 188,000 |
| Alternative Revenue Bonds, Series 2014B | \$ - | \$ 331,269 | \$ 331,269 |
| Debt Certificate, Series 2014C | \$ 800,000 | \$ 40,000 | \$ 840,000 |
| | \$ 800,000 | \$ 559,269 | \$ 1,359,269 |

Non-Home Rule Sales Tax Debt

| | <i>Principal</i> | <i>Interest</i> | <i>Total</i> |
|---------------|------------------|-----------------|--------------|
| Series 2015 B | \$ - | \$ 224,948 | \$ 224,948 |
| | \$ - | \$ 224,948 | \$ 224,948 |

Grand Total \$ 1,410,000 \$ 1,220,410 \$ 2,630,410

Enterprise Funds

Description

The Water and Sewer Fund, Garbage Fund and E911 Fund comprise the Village's enterprise funds; this means the revenues, expenditures, transfers, and financial results in the Fund are accounted for according to the accrual basis of accounting. Three categories of Fund Balance have been established in the Fund to account for the revenues, expenditures, and accumulated assets in the Fund, these categories include:

- **Unrestricted Net Assets** – this category of net assets is the amount available to be used by the Village to fund day-to-day operations and meet any current or future obligations of the Fund.
- **Restricted Net Assets** – this category of net assets is the amount of assets that have been restricted for a particular purpose.

- The restriction for the Water and Sewer Fund is a requirement of Bonds that were previously issued by the Village for Water & Sewer construction projects.
- **Invested in Capital Assets, Net of Related Debt** – this category of net assets is the value of the all of the capital assets of the Fund, net of any related debt that remains outstanding for the original construction or acquisition of the capital asset.

Conclusions about positive or negative financial results for the Enterprise Funds for a particular year are dependent on the increase or decrease in the overall Net Assets of the Fund. However, an analysis of the increase or decrease in the Unrestricted Net Assets is also important because the Village must maintain a sufficient balance of Unrestricted Net Assets to meet the operating needs of the specific fund.

Water and Sewer Fund

Village of Lyons, Illinois
Fiscal Year 2016 Budget
Schedule of Revenues, Expenditures, and Changes in Fund Balance

Water and Sewer Fund

Fiscal Year 2012 through Fiscal Year 2016 Proposed Budget

| | FY 2012 | FY 2013 | FY 2014 | FY 2015 | Recommended FY 2016 |
|---|------------------|------------------|------------------|------------------|------------------------|
| | Actual | Actual | Actual | Projected | Budget |
| Revenues | | | | | |
| Charges for Services | 2,411,555 | 2,351,117 | 2,630,996 | 3,435,255 | 3,500,000 |
| Operating Expenses | | | | | |
| Administration | 250,000 | 260,000 | 395,000 | 395,000 | 395,000 |
| Operations | 2,099,092 | 2,142,029 | 2,476,872 | 2,494,047 | 2,500,000 |
| Depreciation & Amortization | 88,789 | 88,268 | 88,184 | 115,000 | 130,000 |
| Total Expenditures | 2,437,881 | 2,490,297 | 2,960,056 | 3,004,047 | 3,025,000 |
| Operating Income | (26,326) | (139,180) | (329,060) | 431,208 | 475,000 |
| Nonoperating Expenses | | | | | |
| Interest & Fiscal Charges | - | - | - | (45,000) | (50,000) |
| Principal Repayment | - | - | - | (85,000) | (90,000) |
| Capital Outlay | (189,740) | (400,000) | (2,000,000) | (2,297,688) | (3,900,000) |
| Eliminations for Accounting Purposes | 189,740 | 400,000 | 2,000,000 | 2,382,688 | 3,990,000 |
| Transfers Out | (250,000) | - | - | - | - |
| Total Other Financing Sources (Uses) | (250,000) | - | - | (45,000) | (50,000) |
| Change in Net Assets | (276,326) | (139,180) | (329,060) | 386,208 | 425,000 |
| Net Assets - Beginning | 4,270,509 | 3,994,183 | 3,855,003 | 3,525,943 | 3,912,151 |
| Net Asset - Ending | 3,994,183 | 3,855,003 | 3,525,943 | 3,912,151 | 4,337,151 |

Description

The Water & Sewer Fund accounts for the revenues and expenses related to the provision of water and sewer services to Village residents and businesses. All activities necessary to providing these services are included in this Fund, including administration, billing and collections, operations, maintenance, capital improvements, and debt service.

In 2014, the Village increased its water rates to offset increases in wholesale water costs and to make \$7.5 million in capital improvements to the system. Preliminary operating data indicated a significant reduction to water losses after the recent system improvements. An

updated leak study is being completed to determine next phase of capital projects.

Services:

- Clean, Maintain and Repair all valves, water mains and sewer catch basins
- Install and maintain water meter equipment
- Maintain water distribution system with safe pressures
- Monitor water quality to meet and exceed all State and Federal requirements
- Operate and maintain one pumping station

Garbage Fund

Village of Lyons, Illinois
Fiscal Year 2016 Budget
Schedule of Revenues, Expenditures, and Changes in Fund Balance

Garbage Fund

Fiscal Year 2012 through Fiscal Year 2016 Proposed Budget

| | FY 2012 | FY 2013 | FY 2014 | FY 2015 | Recommended FY 2016 |
|---|----------|----------|-----------|-----------|------------------------|
| | Actual | Actual | Actual | Projected | Budget |
| Revenues | | | | | |
| Charges for Services | 620,191 | 641,238 | 638,645 | 637,983 | 640,000 |
| Operating Expenses | | | | | |
| Administration | 100,000 | 105,000 | 115,000 | 125,000 | 125,000 |
| Operations | 558,922 | 569,554 | 578,233 | 459,772 | 450,000 |
| Capital Outlay | - | - | - | 190,000 | - |
| Eliminations for Accounting Purposes | - | - | - | (190,000) | - |
| Depreciation & Amortization | - | - | - | 30,000 | 40,000 |
| Total Expenditures | 658,922 | 674,554 | 693,233 | 614,772 | 615,000 |
| Operating Income | (38,731) | (33,316) | (54,588) | 23,211 | 25,000 |
| Nonoperating Revenues (Expenses) | | | | | |
| Property Taxes | 4,970 | - | - | - | - |
| | 4,970 | - | - | - | - |
| Change in Net Assets | (33,761) | (33,316) | (54,588) | 23,211 | 25,000 |
| Net Assets - Beginning | 20,659 | (13,101) | (46,418) | (101,006) | (77,795) |
| Net Asset - Ending | (13,102) | (46,418) | (101,006) | (77,795) | (52,795) |

Description

The Garbage Collection Fund accounts for the revenues and expenses related to the provision of waste and recycling collection and disposal services to Village residents and businesses. All activities necessary to providing these services are included in this Fund, including administration, billing and collections, and operations.

In 2015, the Village took over the operation of the collection of refuse and recycling materials from a private vendor. It is projected that the operation was profitable in the initial year of operation. The fund will ultimately repay the remaining deficit and equipment purchases.

Services:

- Garbage Toters available in three sizes: 35 Gallon, 65 Gallon and 95 Gallon
- One Large Item Collected per week (additional items can be picked up with stickers that are available for purchase at Village Hall)
- Single Bin Recycling Collection
- Unlimited Yard Waste Pick-Up (Must be in Brown Yard Waste Bags)

E911 Fund

Village of Lyons, Illinois
Fiscal Year 2016 Budget
Schedule of Revenues, Expenditures, and Changes in Fund Balance

Emergency 911 Fund

Fiscal Year 2012 through Fiscal Year 2016 Proposed Budget

| | FY 2012 | FY 2013 | FY 2014 | FY 2015 | Recommended FY 2016 |
|--|------------------|------------------|------------------|------------------|------------------------|
| | Actual | Actual | Actual | Projected | Budget |
| Revenues | | | | | |
| Interfund Charges | - | - | - | - | 550,000 |
| E911 Surcharge | 111,750 | 110,563 | 89,353 | 72,592 | 90,000 |
| Total Revenues | 111,750 | 110,563 | 89,353 | 72,592 | 640,000 |
| Operating Expenses | | | | | |
| Salaries and Benefits | - | - | - | - | 284,505 |
| Communications | - | 11,481 | 9,732 | 10,800 | 12,000 |
| Professional Services | | | | | 275,000 |
| Operations | 260 | 336 | 415 | - | 15,000 |
| Depreciation & Amortization | 102,038 | 102,038 | 101,079 | - | - |
| Total Expenditures | 102,298 | 113,855 | 111,226 | 10,800 | 586,505 |
| Operating Income | 9,452 | (3,292) | (21,873) | 61,792 | 53,495 |
| Nonoperating Income | | | | | |
| Interest | 13 | 54 | 2 | 1 | 15 |
| Interest and Fiscal | (12,875) | (6,713) | - | - | - |
| Principal | (96,686) | (102,923) | - | - | - |
| Elimination for Accounting Purposes | 96,686 | 102,923 | - | - | - |
| Total Nonoperating Income | (12,862) | (6,659) | 2 | 1 | 15 |
| Income (Loss) Before Transfers | (3,410) | (9,951) | (21,871) | 61,793 | 53,510 |
| Transfers Out | - | - | - | - | - |
| Change in Net Assets | (3,410) | (9,951) | (21,871) | 61,793 | 53,510 |
| Net Asset - Beginning | (303,609) | (307,019) | (316,970) | (338,841) | (277,048) |
| Net Asset - Ending | (307,019) | (316,970) | (338,841) | (277,048) | (223,538) |

Description

This fund accounts for the collection of certain E911 surcharges and dedicates them to providing dispatch service in the Village. The Village has transferred all costs of dispatch to this fund with an interfund charge to the police department. The Village is marketing consolidation of the service to other communities to lower the cost of the service consistent with the recently enacted state mandates.

The fund owes the Debt Service Fund \$131,738 and the Capital Projects Fund \$295,068 for a total of \$426,806. This Village plans to continue to reduce this liability. These liabilities are recorded as Long-Term Advances since the E911 fund does not have adequate resources to repay their advances.

Fiduciary Funds

Description

The Police and Firefighter's Pension Funds account for the accumulation of assets that are being used and will be used in the future to meet the outstanding pension obligations of the Village for its Police Officers and Firefighters.

Fund Structure:

The Pension Funds are both fiduciary fund types; this means the additions, subtractions, and assets held in trust for the Funds are accounted for according to the modified accrual basis of accounting. The two Funds have assets that are held in trust for the beneficiaries of the Funds, the pensioners and their eligible dependents.

Police Pension Fund:

The Police Pension Fund is used to account for the additions, subtractions, and Net Assets Held in Trust for the future payment of pensions to the Village's Police Officers. The fund has numerous retirees and participants. The Fund has assets that are held in trust for the beneficiaries of the Fund: the pensioners and their eligible dependents. Full time fund managers are hired to manage the funds of the plan.

Historical funding has been below actuarial funding standards. Starting in 2011, the Village has increased funding to ensure the long term stability of the fund to \$500,000 for 2015. For 2016, the Village will fund the full actuarial liability for the year. This funding will result in the fund being fully funded by 2040.

Fire Pension Fund:

The Fire Pension Fund is used to account for the additions, subtractions, and net assets held in trust for the future payment of pensions to the Village's Firefighter. This pension fund only has one retired member and therefore is not an active fund except for the payment of the pension to the retired member. The Village funds the annual pension expenses on a pay as you go matter through the Fire Pension property tax. The Village anticipates to eliminate the fund after it fulfills its payment obligation to the current beneficiary and his spouse.

Police Pension Trust Fund

Village of Lyons, Illinois
Fiscal Year 2016 Budget
Schedule of Revenues, Expenditures, and Changes in Fund Balance

Police Pension Fund

Fiscal Year 2012 through Fiscal Year 2016 Proposed Budget

| | FY 2012 | FY 2013 | FY 2014 | FY 2015 | Recommended FY 2016 |
|---|-----------|------------|------------|------------|------------------------|
| | Actual | Actual | Actual | Projected | Budget |
| Additions | | | | | |
| Contributions - Employer | 308,582 | 317,437 | 438,151 | 500,000 | 934,000 |
| Contributions - Plan Members | 288,299 | 253,449 | 149,617 | 125,263 | 135,000 |
| Total Contributions | 596,881 | 570,886 | 587,768 | 625,263 | 1,069,000 |
| Investment Income | | | | | |
| Interest | 273,631 | 298,115 | 126,421 | 780,000 | 810,000 |
| Net Change in Fair Value | 505,171 | 1,127,406 | 622,682 | - | - |
| | 778,802 | 1,425,521 | 749,103 | 780,000 | 810,000 |
| Less Investment Expense | (41,899) | (45,154) | (41,225) | (30,000) | (30,000) |
| Net Investment Income | 736,903 | 1,380,367 | 707,878 | 750,000 | 780,000 |
| Total Additions | 1,333,784 | 1,951,253 | 1,295,646 | 1,375,263 | 1,849,000 |
| Deductions | | | | | |
| Benefits & Refunds | 795,332 | 936,052 | 1,450,830 | 980,000 | 995,000 |
| Administration | 38,879 | 45,093 | 40,960 | 10,000 | 10,000 |
| Total Deductions | 834,211 | 981,145 | 1,491,790 | 990,000 | 1,005,000 |
| Change in Net Assets | 499,573 | 970,108 | (196,144) | 385,263 | 844,000 |
| Net Plan Assets Held in Trust for Pension Benefits | | | | | |
| Beginning Balance | 9,458,800 | 9,958,373 | 10,928,481 | 10,732,337 | 11,117,600 |
| Ending Balance | 9,958,373 | 10,928,481 | 10,732,337 | 11,117,600 | 11,961,600 |

Fire Pension Trust Fund

Village of Lyons, Illinois
Fiscal Year 2016 Budget
Schedule of Revenues, Expenditures, and Changes in Fund Balance

Fire Pension Fund

Fiscal Year 2012 through Fiscal Year 2016 Proposed Budget

| | FY 2012 | FY 2013 | FY 2014 | FY 2015 | Recommended FY 2016 |
|---|----------------|---------------|----------------|---------------|------------------------|
| | Actual | Actual | Actual | Projected | Budget |
| Additions | | | | | |
| Contributions - Plan Members | - | - | - | - | - |
| Contributions - Employer | 47,423 | 52,911 | 53,644 | 57,000 | 58,400 |
| Total Contributions | 47,423 | 52,911 | 53,644 | 57,000 | 58,400 |
| Investment Income | | | | | |
| Interest | 9 | 2 | 1 | - | - |
| Net Change in Fair Value | | - | - | - | - |
| | 9 | 2 | 1 | - | - |
| Less Investment Expense | - | - | - | - | - |
| Net Investment Income | 9 | 2 | 1 | - | - |
| Total Additions | 47,432 | 52,913 | 53,645 | 57,000 | 58,400 |
| Deductions | | | | | |
| Administration | - | - | - | - | - |
| Benefits & Refunds | 51,725 | 53,381 | 55,008 | 56,700 | 58,400 |
| Total Deductions | 51,725 | 53,381 | 55,008 | 56,700 | 58,400 |
| Change in Net Assets | (4,293) | (468) | (1,363) | 300 | - |
| Net Plan Assets Held in Trust for Pension Benefits | | | | | |
| Beginning | 5,878 | 1,585 | 1,117 | (246) | 54 |
| Ending | 1,585 | 1,117 | (246) | 54 | 54 |

Position and Salary Schedule

Village of Lyons, Cook County, Illinois

2016 Budget

Positions and Salaries

| Administration | FTE | Salary Range | Total Salary | Total Benefits | Retirement | Total Compensation |
|-------------------------------------|--------------|--------------------------|---------------------|-----------------------|-------------------|---------------------------|
| <i>Elected Officials</i> | | | | | | |
| Mayor / Liquor Commissioner | | \$18,000 - \$18,000 | \$ 18,000 | \$ - | \$ 1,278 | \$ 19,278 |
| Clerk | | \$4,450 - \$4,450 | \$ 4,450 | \$ - | \$ 817 | \$ 5,267 |
| Trustee | | \$4,450 - \$4,450 | \$ 27,300 | \$ 48,412 | \$ 5,015 | \$ 80,728 |
| <i>Administration</i> | | | | | | |
| Village Manager | 1.00 | \$85,000 - \$85,000 | \$ 85,000 | \$ 22,165 | \$ 6,700 | \$ 113,865 |
| Financial Analyst | 0.50 | \$45,000 - \$45,000 | \$ 33,750 | \$ - | \$ 3,746 | \$ 37,497 |
| Budget Officer | 0.50 | \$30,000 - \$30,000 | \$ 30,000 | \$ 29,298 | \$ 5,511 | \$ 64,809 |
| Liquor Commission | 0.20 | \$41,210 - \$41,210 | \$ 8,242 | \$ - | \$ 1,514 | \$ 9,756 |
| Collector | 1.00 | \$35,360 - \$35,360 | \$ 35,360 | \$ 11,146 | \$ 6,496 | \$ 53,002 |
| Administration Specialist | 0.80 | \$54,700 - \$54,700 | \$ 43,758 | \$ 29,298 | \$ 5,511 | \$ 78,567 |
| Payroll Speciality | 1.00 | \$61,402 - \$61,402 | \$ 61,402 | \$ 29,298 | \$ 5,511 | \$ 96,211 |
| Utility Billing Specialist | 1.00 | \$61,402 - \$61,402 | \$ 61,402 | \$ 29,298 | \$ 5,511 | \$ 96,211 |
| Administrative Assistant | 1.00 | \$35,360 - \$35,360 | \$ 35,360 | \$ 11,303 | \$ 8,038 | \$ 54,701 |
| Customer Service Representative | 0.50 | \$14 to \$16 per Hour | \$ 15,600 | \$ - | \$ 1,248 | \$ 16,848 |
| Workers Compensation | | | | \$ 34,094 | | \$ 34,094 |
| | 7.50 | | \$ 459,624 | \$ 244,312 | \$ 56,897 | \$ 760,833 |
| Building and Planning | | | | | | |
| | FTE | Salary Range | Total Salary | Total Benefits | Retirement | Total Compensation |
| Building Director | 1.00 | \$79,000 - \$79,000 | \$ 79,000 | \$ 22,884 | \$ 14,512 | \$ 116,396 |
| Building Inspector | 2.00 | \$44,200 - \$59,800 | \$ 104,000 | \$ 71,835 | \$ 19,105 | \$ 194,940 |
| Quarry Inspector | 1.00 | \$64,480 - \$64,480 | \$ 64,480 | \$ 10,565 | \$ 11,845 | \$ 86,890 |
| Part Time Administrative | 1.50 | \$14,800 - \$36,400 | \$ 51,220 | \$ 43,676 | \$ 3,918 | \$ 98,815 |
| Overtime | | | \$ - | | | \$ - |
| Pension & Retiree Costs | | | | | \$ - | \$ - |
| Workers Compensation | | | | \$ 14,691 | | \$ 14,691 |
| | 5.50 | | \$ 298,700 | \$ 163,651 | \$ 49,380 | \$ 511,731 |
| Parks and Recreation | | | | | | |
| | FTE | Salary Range | Total Salary | Total Benefits | Retirement | Total Compensation |
| Recreation Director | 1.00 | \$52,000 - \$52,000 | \$ 52,000 | \$ 29,449 | \$ 9,552 | \$ 91,002 |
| Media Technician | 0.25 | \$20 per Hour | \$ 9,000 | \$ - | \$ 689 | \$ 9,689 |
| Part Time | 1.25 | \$15 per Hour | \$ 38,000 | \$ - | \$ 2,907 | \$ 40,907 |
| Overtime | | | \$ 1,000 | \$ - | \$ - | \$ 1,000 |
| Pension & Retiree Costs | | | | \$ - | \$ - | \$ - |
| Workers Compensation | | | | \$ 3,431 | | \$ 3,431 |
| | 2.5 | | \$ 100,000 | \$ 32,880 | \$ 13,148 | \$ 146,028 |
| Police | | | | | | |
| | FTE | Salary Range | Total Salary | Total Benefits | Retirement | Total Compensation |
| Chief of Police | 1.00 | \$103,000 - \$103,000 | \$ 103,000 | \$ 27,760 | \$ 23,206 | \$ 153,966 |
| Deputy Chief of Police | 1.00 | \$98,000 - \$98,000 | \$ 98,000 | \$ 26,093 | \$ 1,421 | \$ 125,514 |
| Commander | 2.00 | \$106,014 - \$106,014 | \$ 212,035 | \$ 58,906 | \$ 3,075 | \$ 274,016 |
| Sergeant | 1.00 | \$97,595 - \$97,595 | \$ 97,595 | \$ 31,957 | \$ 1,415 | \$ 130,967 |
| Police Officer | 8.00 | \$83,200 - \$87,525 | \$ 594,417 | \$ 192,287 | \$ 9,825 | \$ 796,530 |
| Part Time Police Officer | 8.00 | \$25 per Hour | \$ 300,000 | \$ - | \$ 27,540 | \$ 327,540 |
| Administration Specialist | 0.50 | \$27 per Hour | \$ 35,100 | \$ - | \$ 2,685 | \$ 37,785 |
| Crossing Guards | | \$24 per Day | \$ 39,495 | \$ - | \$ 3,021 | \$ 42,516 |
| Overtime | | | \$ 215,200 | | \$ 9,090 | \$ 224,290 |
| Workers Compensation | | | | \$ 125,427 | | \$ 125,427 |
| | 21.50 | | \$ 1,694,843 | \$ 462,431 | \$ 81,279 | \$ 2,238,553 |
| Dispatch | | | | | | |
| | FTE | Salary Range | Total Salary | Total Benefits | Retirement | Total Compensation |
| Dispatchers | 4.00 | \$40,800 - \$61,200 | \$ 183,601 | \$ 62,103 | \$ 33,801 | \$ 279,505 |
| Workers Compensation | | | | \$ 5,000 | | \$ 5,000 |
| | 4.00 | | \$ 183,601 | \$ 67,103 | \$ 33,801 | \$ 284,505 |
| Fire | | | | | | |
| | FTE | Salary Range | Total Salary | Total Benefits | Retirement | Total Compensation |
| Fire Chief | 1.00 | \$105,248 - \$105,248 | \$ 105,248 | \$ 10,987 | \$ 19,334 | \$ 135,569 |
| Paid on Call Administrative Support | 0.50 | \$39,084 - \$39,084 | \$ 19,542 | \$ - | \$ 3,590 | \$ 23,131 |
| Paid on Call Firefighters | 4.00 | \$14.13-\$21.91 per Hour | \$ 281,699 | \$ - | \$ 21,550 | \$ 303,249 |
| Workers Compensation | | | | \$ 44,653 | | \$ 44,653 |
| | 5.50 | | \$ 406,489 | \$ 55,641 | \$ 44,474 | \$ 506,603 |
| Public Works | | | | | | |
| | FTE | Salary Range | Total Salary | Total Benefits | Retirement | Total Compensation |
| Public Works Director | 1.00 | \$78,000 - \$78,000 | \$ 78,000 | \$ - | \$ 16,380 | \$ 94,380 |
| Deputy Director | 1.00 | \$65,000 - \$65,000 | \$ 65,000 | \$ 29,290 | \$ 13,650 | \$ 107,940 |
| Streets Foreman | 1.00 | \$72,666 - \$72,666 | \$ 75,547 | \$ 12,110 | \$ 15,865 | \$ 103,522 |
| Tier I - Equipment Operator | 3.00 | \$61,152 - \$75,547 | \$ 206,590 | \$ 29,330 | \$ 43,384 | \$ 279,304 |
| Mechanic | 1.00 | \$77,294 - \$77,294 | \$ 77,294 | \$ 29,330 | \$ 16,232 | \$ 122,856 |
| Tier II - Equipment Operator | 3.00 | \$36,400 - \$43,680 | \$ 121,493 | \$ 27,664 | \$ 25,513 | \$ 174,670 |
| Part Time Utility | 4.00 | \$10 - \$17 per Hour | \$ 90,000 | \$ - | \$ 9,945 | \$ 99,945 |
| Overtime | | | \$ 18,000 | | \$ 1,377 | \$ 19,377 |
| Workers Compensation | | | | \$ 81,316 | | \$ 81,316 |
| | 14.00 | | \$ 731,924 | \$ 209,040 | \$ 142,346 | \$ 1,083,310 |
| Village Totals | 56.50 | | \$ 3,691,579 | \$ 1,167,955 | \$ 387,524 | \$ 5,247,059 |